



The Commonwealth of Massachusetts

House of Representatives
State House, Boston, MA 02133

Jon Santiago

State Representative
South End • Back Bay • Roxbury • Fenway

Legislative Aide

Cory Azmon
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State House, Room B-2
(T): 617-722-2425 ext. 7322

Seeking: Intern

Hours: Flexible; 20-30 hours per week

The office of State Representative Jon Santiago is seeking interns to work in the State House this fall and winter. Representative Santiago is a first year legislator representing Boston and seeks an intern who shares a commitment to healthcare policy, affordable housing, and community engagement. Ties to the South End, Back Bay, Fenway, or Roxbury are preferred, but not required.

Duties include, but are not limited to:

- Interacting with constituents
- Attending briefings, writing memos
- Conducting research; policy analysis
- Performing administrative duties (phone calls, data entry, etc.)
- Creating press releases, graphics, and flyers
- Crafting a monthly newsletter
- Website management and content development

Desired skills:

- Interest in policy and the legislative process
- Confident communicator and presenter
- Research/writing/editing/design experience
- Excellent organization
- Curiosity and a sense of humor

Resumes and cover letters can be sent to **Cory Azmon** at cory.azmon@mahouse.gov.

Application period is rolling and will be considered in the order they are received.